

Rules & Regulation of the Hostel

- 1) Ragging is strictly prohibited in any form; if someone is found guilty, severe action will be taken as per Maharashtra prohibition of ragging Act 1999.
- 2) Only parents or blood relatives e.g. brother / sister are allowed in the room with the prior permission from Faculty in Charge /Asst. Supdt. No other relative than mentioned above. Friends or any guests are not allowed in the room.
- 3) All student's will be allocated Bed, Table, Chair and Wardrobe/Cupboard along with room allocation and it will be student's responsibility to take care of allocated assets and also other assets of the hostel till their tenure in allocated hostel room, defaulter will be fined or dealt accordingly.
- 4) Students must take care of all the fittings in their rooms as well as of the hostel property such as electrical fittings in passage, bathrooms and lavatories & sanitary fittings i.e., wash basins, shower baths, water taps in the bathrooms & lavatories. Any loss will be recovered from the inmates of the respective blocks. In case no such responsibility can be fixed, it will be collected from all students of the hostel.
- 5) No one will alter the arrangement of furniture in the room nor carry out any repair to the fixture or furniture in the room. Any repair required shall be reported to the Faculty in Charge /Maintenance in charge who will take suitable action, if found necessary. Students shall not interchange any furniture / fixture from one point / location in the hostel to another. Besides a penal recovery, students involved in such activities shall be expelled from the hostel.
- 6) Students should keep his/her room, passage and sanitary block clean and neat. For cleaning within the room, a sweeper will not be provided. Waste paper should be kept in the waste paper baskets provided in each room. All the waste should be put in the basket provided for it in the sanitary block. Nothing should be thrown out of the windows.
- 7) Hostel Accommodation is available to all the students during the working semester (**Excluding Vacations**); no student should occupy a room during the vacation. If any student wishes to stay in a hostel during vacation time, he/she should take written approval in advance with valid reason along with proper documentation. Last minute application will not be acceptable. (Preparation of competitive exam, Re-exam, Previous Semester Exam, Internship or Any Course work, Project Work, institute work, hostel work apart from this no other reason will be accepted)
- 8) Every student must return to the hostel before closing time of main gate (Main gate closing time 10:30pm & will be open by 6:00a.m.), Students should mark their present in the hostel every night before 11.00 pm.at biometric machine available at the ground floor, beside security. Defaulter will

be marked as absent and action will be taken against him/her. Students who are travelling from their hometown will be allowed to enter the hostel upon checking of his/her travelling ticket or prior written approved students. No other excuse will be entertained.

- 9) No student shall remain absent from the hostel without prior permission of the Faculty in Charge /Asst. Supdt. Students should fill in their Leave form and make entry in the register kept with the security while going on leave and returning back.
- 10) No Student is allowed to go to the nearby lake area of the campus being a restricted area; violators will be dealt with accordingly.
- 11) Students suffering from critical illnesses/contagious diseases shall not stay in the hostel. Taking care of such students is not the responsibility of hostel administration.
- 12) Students are not allowed to smoke, bring and/or consume alcoholic and narcotic products or any other prohibited substance. Students will not be allowed to enter the hostel premises after consumption of drugs/alcohol/or any other prohibited substance. Hostel admission of defaulters will be cancelled with immediate effect and barred from future academic year's admission.
- 13) Students should not visit any other room without permission of the in-mates of that particular room. Students are not allowed to gather in any room which they are not allotted or gather in the corridor. Students should check that their friends / colleagues do not misuse their room for unlawful / illegal activities. Such incidents should be reported to concern authority immediately if ever occurs. Any student found in such activity will be terminated from the hostel with immediate effect and also student who hides or shields such activity by not reporting to the concerned authority will also be punishable or terminated depending upon the type of activity.
- 14) The balcony shall not be used for tooth brushing, drying clothes, washing face and teasing / misbehavior with the students walking on the road, violators will be punished accordingly.
- 15) Playing cards or computer games, mobile games or any other games such as football, cricket, in the room or passage individually or in a group is strictly prohibited.
- 16) Playing of transistors, radios, tape-recorders, Bluetooth speakers, T.V. etc is strictly prohibited. **No musical instrument** or **any Sports equipment's** (Cricket Bat, Stump, etc.) is allowed inside the hostel room if found, the instrument/equipment will be forfeited permanently.
- 17) Students are prohibited from using the electrical appliances in the room (i.e. Iron, Induction plate or electric kettle, etc.) Any such appliance found in a Hostel room will be confiscated permanently and shall attract **both monetary fine and disciplinary action by the Hostel Committee;** Students must try to economize electrical consumption by switching off fans, lights etc. when not required, if misused notice, the supply to the block or room may be discontinued. Repeating such activity notices will be penalized.

- 18) Cooking food or instant noodles or such type instant food in the room is strictly prohibited and defaulters shall be imposed a fine for the first default and equipment will be confiscated and next default shall lead to cancellation of the hostel admission, and bringing any food/meal (Veg / Non-Veg) inside hostel room is prohibited.
- 19) Students are not permitted to keep any vehicle / scooter / car or bicycle in the hostel surroundings.
- 20) Sticking objectionable posters, writing etc. on the wall, door or bathroom & toilet wall etc. is strictly prohibited.
- 21) The students staying in the hostel are advised not to keep costly things and cash in their rooms. They must also lock their rooms while going out. Hostel authorities will not be responsible for any kind of loss.
- 22) Hostel security personnel can check students' bags at any time (incoming or at the time of exit). Any type of argument with security that is not accepted will be dealt accordingly.
- 23) Students must maintain silence and discipline in the hostel. No nuisance or any such will be acceptable and dealt with accordingly.
- 24) Hostel Admission is strictly on merit basis, Repeaters will not be allowed in the hostel. Preference will be given to students coming from far distance (ahead of Palghar, Neral, Asangaon, Panvel etc)
- 25) Principal/ Faculty in Charge /Asst. Supdt. will take a surprise visit to the boys or girls hostel any time of the day or night for checking whether the prevailing rules and regulations are followed by the room inmates or not.
- 26) Students shall not be allowed to participate in activities like E-Bizz, Ramkrishna Mission & any other religious activities.
- 27) Students are required to hand over charge of their room keys and furniture to the Faculty in Charge / Ass. Supdt. of the hostel while leaving for vacation upon finish of their final examination & should carry all their belongings, failing which they will be charged a penalty for the entire duration of vacation.
- 28) All student of the Final Year should vacate their allocated room within week time from the final exam as the hostel accommodation is available only for academic year or student who wishes to leave hostel accommodation, should fill Hostel Exit Form and submit it to concern authority and apply for Hostel refund with proper documents within one year from the hostel exit date.
- 29) Hostel Mess is Compulsory for all the inmates. No student is allowed in the hostel without Mess membership or cannot cancel mess membership for any reason upon enrollment.

30) **All the students of the hostel shall note that regularly attending lectures, practical's, tutorials right from the first day is compulsory and the defaulting students may be expelled from the hostel.**

31) Principal/ Faculty in Charge reserve the right to modify, alter or add to these rules at any time without prior notice.

32) Any Student found to be involved in the violations of Hostel "Rules & Regulation" or examination mal practices will not be considered for future hostel admissions.

33) Non-Compliance with the Hostel Rules will be dealt with strictly

34) Any Student found to be involved in the violations of Hostel "Rules & Regulation" or examination mal practices will not be considered for future hostel admissions.

I give undertaking that I will follow all rules and regulations mentioned above and which may be framed from time to time by the authorities. I understand that in case of my involvement in any kind of ragging and violation of Rules & Regulation of the hostel which is a punishable offence under law, I shall be debarred from the Hostel permanently and strict action shall be taken against me as per the law.

Signature of the Student

Mobile Number

Alternative Mobile Number